

## METU PERSONNEL

All full-time academic personnel in Middle East Technical University, can benefit from other research institutes and libraries in Turkey thanks to interlibrary borrowing service.

### PROCESS

Before making a request for a publication, please make sure that; the publication exists and available in the library collection by checking from the [library catalogue](#).

Record information of required publications should be submitted Library ILL department by filling up the ILL Request form

Process is tracked by information e-mails comes through automation system. The publication reached to ILL department can be collected from the department after the shipment costs are paid

Borrowed item should be returned to METU library ILL department on time.

#### Notes:

1. Request for additional time limit for the book should be submitted to Library ILL department before the due date.
2. Procedure on additional time is applied according to the reply by the library which meet the request
3. Don not forget to paid shipment cost for your request.
4. All Criminal liabilities are belong to user who made the request.

Please call (+90.312)210 71 88 or send an e-mail for more information.